



YEAR 10 WORK EXPERIENCE

1st - 5th February
2027

WORK EXPERIENCE LAUNCH EVENT

- Introductions
- How we can support
- What is expected of you
- Q&A





WHAT'S ON YOUR LETTER?

- On your letter there are 2 QR codes. One will take you to the self placement form which you need to complete when you have found your employer and the other will take you to the medical form.
- The deadline for both of these forms to be completed is **Monday 12th October**
- The self placement form needs the details of the employer including name, address, role in the business and email address. A copy of their employer liability insurance will also need to be uploaded.
- The medical form **MUST** be completed whether you have a medical issue or not. This will be sent on to your employer so they can ensure you are safe and looked after whilst you are with them. **EVERYONE** must complete the medical form whether you have found a placement or not.

REWARDS

- Everyone who completes all paperwork (medical form, placement form and insurance documents) before the deadline (12th October) will be entered into a raffle and 2 winners will be picked.
- The first form group to complete all documents by the deadline will get a reward!
- There will also be awards after work experience for students who get fantastic reports from their employer.



PART OF YOUR COMPULSORY EDUCATION



Not optional, if for any reason you cannot do work experience you will be in school for the week. You WILL NOT be able to stay at home or 'opt out'.



You are representing the school, all school rules must be followed whilst you are on placement.



School staff will visit you whilst on placement and employers send daily attendance reports and contact us with any issues.



Any issues that arise whilst on work experience will have the same consequences as when in school.